

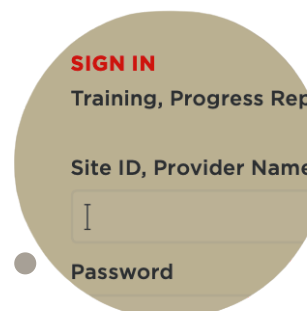
HOW TO: Fill Out Progress Reports on MyROR.org



STEP 1

SIGN-IN

myROR.org using your individual username and password.



STEP 2

CLICK ON PROGRESS REPORT

located under the "Site Summary" tab on the left.



STEP 3

CLICK ON START REPORT



STEP 4

SAVE REPORT

You can save the report at any point and come back to it.

However, once you have completed it, you must hit Submit in green as opposed to Save Changes



PLEASE NOTE:

There are a few new questions that have not been included in previous progress reports.

The new questions are optional. If you do not complete the progress reports (two per year) by the deadline of March 1st or September 1st, your site will not receive funding from Reach Out and Read Michigan.